



PTA GENERAL MEETING MINUTES
Wednesday, May 17, 2017
10:45-11:30
Annual In/Out Brunch

- I. **Welcome/Call to Order** –President Kristen Carlson
Establishment of Quorum – 10:48 by Pam Townsend

- II. **Induction of New Officers**
President: Kristen Carlson
VP Ways and Means – Resha Zazueta
VP Programs – Jenaye Gardner and Melanie White
Treasurer – Georgia Polley
Secretary – Heather Craig
Parliamentarian – Pam Townsend
Historian/ MSA – Dawn Muehr

- III. **Approval of Minutes** – The minutes will be distributed in August.
Resha Zazueta, Courtney Fast, and Jenny Trahan volunteered to review and approve via email and the minutes will be posted and archived.

- IV. **Treasurer’s Report** - Georgia Polley
 - a. Per PTA guidelines, Georgia read the proposed 2017-18 draft budget in entirety.
 - b. Georgia requested a vote to create a line item for planner fees for the upcoming Playground Renewal Project.
 - i. Sara Vasut made a motion to vote amend the budget. Holly Saunders seconded the motion. All were in favor with none opposed.
 - c. Georgia proposed to make Meet the Teacher (August 18) and Carnival (October 13) our two designated Tax Free Days.
 - i. Dawn Muehr made a motion to amend the budget. Sara Vasut seconded the motion. All were in favor with none opposed.
 - d. Kristen called a vote to approve the proposed 2017-18 PTA Budget. All were in favor with none opposed.

- V. **President’s Report** – Kristen Carlson
 - a. Kristen presented the goals for PTA 2017-18:
 - i. Increase parent involvement – every parent.
 - ii. Continue to streamline PTA communication and work to use the MySchoolAnywhere Platform (MSA) to it’s full potential.
 - iii. To build our school community – One Community, Serving All.
 - b. Kristen announced the planned fundraisers for the 2017-18 year:
 - i. Eagle Excellence Fund
 - ii. Playground Campaign

- iii. Carnival – To be held on Friday, October 13th
 - iv. Boosterthon Fun Run
 - v. Spring Auction – this will be a smaller, possibly online, auction to promote class and grade level parties and auction off donated items from sponsors.
- c. Kristen announced the schedule for monthly PTA General Meetings. They will be on the first day of school (August 21, 8:15 am), and on Curriculum Night following classroom presentations (September 12, 6:00pm). From October to April they will be held on the first Wednesday of the month, at 9:00am. The May meeting will be our annual In/Out Brunch and will be hosted off campus.
- d. Kristen highlighted PTA positions that were still open:
- i. Carnival Chair
 - ii. Watch Dogs
 - iii. School Store
 - iv. Yearbook (Co-chair needed)
 - v. Spring Fundraiser (Run by Boosterthon, but PTA point person needed for communication)
 - vi. Spring 'light' Auction Chair
- e. Kristen thanked all board members for their work and reminded all that Plans of Work (POWs) are 2 page job descriptions for each role that needed to be updated annually. Final versions of POWs for the 2017-18 school year will be shared at the General Meeting (AGM) in September. Kristen requested that all PTA Chairs review their POW and make any necessary edits over the summer.

VI. New Business:

- a. Georgia reported that HB 21 on school finance had passed the Texas House of Representatives and moved to the Senate, where they had added an amendment regarding vouchers. Texas PTA does not support educational vouchers. Georgia encouraged PTA members to remain informed on school finance legislation and to call representatives to share opinions. Georgia shared that Spring Branch Speaks is a good resource for information that impacts SBISD. <http://www.springbranchspeaks.com>

VII. Adjournment: The Meeting was adjourned at 11:20 am.

Heather Craig

PTA Secretary 2017-2018