



PTA GENERAL MEETING MINUTES  
Wednesday, May 17, 2017  
10:00 -10:45  
Annual In/Out Brunch

- I. **Welcome/Call to Order** –President Kristen Carlson  
**Establishment of Quorum** – 10:08 by Pam Townsend
  
- II. **Approval of Minutes** – A motion was made by Judith Sakolosky to approve the minutes from April 5, 2017 as presented. Jenny Teixeira seconded the motion. The minutes were approved with none opposed.  
  
Kristen requested volunteers to review these May minutes, before the August General Meeting. Resha Zazueta, Courtney Fast, and Jenny Trahan volunteered. They will approve via email and the minutes will be posted and archived.
  
- III. **Treasurer’s Report** - Sarah Laird
  - a. Sarah reviewed the balance sheet. She highlighted the Checking balance of \$116,207.15, the Savings balance of \$29,020.31, the Petty Cash balance of \$468.00, for Total Assets of \$145,695.46.
  - b. Per PTA guidelines, Sarah read the budget, reporting actual revenue to date and highlighting the gross revenue of \$185,564.30. Sarah read the actual expenditures in the 2016-17 budget, highlighting total Expenditures of \$101,815.08. Sarah reported that the Net Revenue for the 2016-17 budget was \$70,168.71.
  - c. Sarah proposed to make Field Day a line item to help provide needed supplies and consumables for this school-wide day focused on sports and health and wellness.
  - d. Under Staff Appreciation and expenses, Sarah proposed adjusting funds between Staff T-shirts (Actual \$493.00, budget \$900) and Staff Other (actual \$14.99, budget \$ 350) with Staff Appreciation (actual \$2,896.35 budget \$1,800) to reduce the deficit in the Staff Appreciation line item.  
  
Susan Thomas made a motion to vote to amend the budget. Kristen Emerson seconded the motion. All were in favor with none opposed.
  - e. Sarah gave a final reminder that ALL outstanding invoices and receipts for reimbursement are were due no later than May 27, 2017.

#### IV. **Principal's Report**

Ms Redd announced a lottery drawing for the Campus Improvement Team positions. All applicants had submitted their names in advance and were drawn by Pam Ferworn and read by Kristen Carlson during this PTA general meeting. The following applicants were chosen by lottery:

Parents - 2 Year Terms: Kresta Franklin, Mark Pearce  
Parents - 1 Year Term: Laura Spaulding, Jenny Trahan  
Community Member - Meredith Lamberton

#### V. **President's Report** – Kristen Carlson

- a. Kristen reported that MWE had been honored with several notable distinctions from SBISD PTA. MWE PTA earned the Gold Level Recognition, Outstanding Elementary PTA, and Outstanding Cultural Arts Program. Well done, MWE PTA!
- b. Kristen announced the annual Lifetime PTA Awards. Congratulations to Jason Roberts of Family Point Resources, Natalie Waggenpack, our amazing art teacher, and to three very special parents and PTA members: Valerie Brennan, Denise Stanton, and Sara Norwood.
- c. Kristen thanked outgoing 5<sup>th</sup> grade PTA members for their years of service and support. Many thanks to: Valerie Brennan, Jennifer Hammer, Amanda Bush, Aissa Painter, Ivonne Navarro, Dunovan Thomas, Patricia Montanes, Kathy Suerth, Tammi Bogie, Meredith Dixon, Patricia Castillo, Sol Benner, Shelly Edwards, Martha Son, Debbie Green, Zina Schwartz, Denise Stanton, Susan and Mark Babinek, Ingrid Hartz, Susan Thomas, Kristen Emerson, and Lisa Unger. Thank you to Blue Willow Bookstore for donating gift cards to honor them.
- d. Kristen thanked the current and outgoing PTA Officers:
  - VP Ways and Means – Melanie White
  - VP Programs – Jenaye Gardner and Sara Norwood
  - Treasurer – Sarah Laird
  - Secretary – Heather Craig
  - Parliamentarian – Pam Townsend
  - Historian/ MSA – Pam Ferworn
- e. Kristen announced the winner of the MWE PTA Scholarship, Travis White. Travis was presented with his award at the SBISD Bright Stars Gala.

f. Kristen presented the PTA officers for the 2017-2018 school year:

President: Kristen Carlson  
VP Ways and Means – Resha Zazueta  
VP Programs – Jenaye Gardner and Melanie White  
Treasurer – Georgia Polley  
Secretary – Heather Craig  
Parliamentarian – Pam Townsend  
Historian/ MSA – Dawn Muehr

g. Kristen thanked all PTA members for their participation, support, and efforts throughout the school year, working to enrich the education of our children.

VI. **Adjournment:** The Meeting was adjourned at 10:46 am.

Heather Craig

PTA Secretary 2016-2017