



PTA GENERAL MEETING MINUTES
Wednesday, April 5, 2017
9:04 – 9:44am

- I. **Welcome/Call to Order** –President Kristen Carlson

Establishment of Quorum – 9:04 by Pam Townsend

- II. **Approval of Minutes** – A motion was made by Pam Townsend to approve the minutes from March 1, 2017 as presented. Georgia Polley seconded the motion. The minutes were approved with none opposed.

- III. **Treasurer’s Report** - Sarah Laird
 - a. Sarah reviewed the balance sheet. She highlighted the Checking balance of \$127,540.09, the Savings balance of 29,019.20, the Petty Cash balance of \$468.00, for Total Assets of \$157,027.29.
 - b. In Revenue, Sarah highlighted the current gross profit of \$179,970.93. The Spring Auction was a significant contributor to this number, with revenue of \$80,542.00.
 - c. In expenditures, Sarah recommended amending the budget to move Stripe Fees related to the Auction Sales from Bank Charges to a sub category under Auction Expense. This would be to cover transaction fees associated with online Auction purchasing. Sarah also recommended combining Random Acts of Kindness and Red Ribbon Week line items to use flexibly on those activities. Sarah also recommended using funds from the surplus in Instructional Materials to cover the small deficit (\$191.35) in Teacher Workshops.
 - d. Sarah reported Net Revenue of \$81,500.54.
 - e. Sarah requested volunteers for the Financial Reconciliation Committee. At least three volunteers are needed. This committee will meet a couple times over the summer to review PTA finances. If you are able to help, please contact Kristen Carlson.
 - f. Sarah reminded all PTA members that all receipts for the school year must be turned in for reimbursement by May 26th, 2017.

- g. Patricia Keery made a motion to amend the budget as proposed. Denise Stanton seconded the motion. The budget was approved with none opposed.

IV. Vote to Approve Slate of Executive Officers

- a. Kristen Carlson presented the slate of Executive Officers for 2017-18:

President - Kristen Carlson (2nd year)
1st Vice President Ways and Means – Resha Zazueta
2nd Vice President Programs – Jenaye Gardner (2nd year)
Melanie White –co-chair
Treasurer – Georgia Polley
Secretary- Heather Craig (2nd year)

- b. Kristen asked if there were any nominations from the floor. None were made. Kristen called a vote to approve the slate as presented. All were in favor, with none opposed.

V. Project Study Committee Report – Pam Ferworn, Bridget Williams

- a. Pam and Bridget reviewed the criteria of Project Study funding. Requests must benefit students and must not already have a PTA budget allocated.
- b. Pam and Bridget shared a handout of projects submitted (attached to these minutes) and proposed to fully fund all in Column B.
- c. Pam Ferworn made a motion to approve funding of projects in Column B. Valerie Brennan seconded the motion. All were in favor with none opposed.

VI. Principal's Report – Pam Redd

Ms. Redd was not present.

VII. Chair Reports:

- a. Spring Fundraiser – Christina Groenaur
Our Spring Fundraiser, The Magic of MWE Auction, was a tremendous success! Christina reported that the total revenue for the Auction Evening was \$80,000, and the Auction netted just over \$60,000. She reported that it was an excellent experience coordinating the event, with strong volunteer support. The plan is to hold an auction every two years.

- b. Playground Improvement – Annie Ickes
Our playground is in poor condition. The committee is working on a multi-phase plan to implement repairs and renovation. The first priority is to make emergency fixes to the dangerous and broken equipment. Following will be a master plan, with new equipment and landscaping recommendations. The committee is requesting input from the district on fall surface and fencing, among other needs. Annie reported that the committee is working to present a plan in August to begin fundraising. The committee welcomes more participation. Annie reminded the PTA that tax deductible donations made through SBEF could be earmarked for specific projects, including MWE playground improvement.

- c. Earth Day- Jenny Trahan
Students will have the opportunity to participate and compete in a Recycled Robot Competition during recess for Earth Day. Please save recycling items for collection and look for volunteer sign ups on MySchoolAnywhere.

- d. SBEF Running for the Arts – Kristen Carlson
Kristen reminded all that the SBEF Running For the Arts fun run will take place on May 6th, near the SBISD Altharetta Yeargin Art Museum in the Wilchester area. This year SBEF has added family festival activities. Kristen hopes that MWE will be well represented and encouraged everyone to sign up.

- e. Field Day
Kristen reminded all that Field Day will be on May 11th, on the Thursday after students complete STAAR testing. Coach Hollmann is busy planning activities. Volunteer shifts will be available on MySchoolAnywhere to assist with events and make sno-cones.

VIII. **President's Report – Kristen Carlson**

- a. Kristen made a final request for a Talent Show Chair. Information will be sent one final time in the PTA newsletter. Former Chair and a team of volunteers are signed up to assist.

- b. Nominations for PTA Lifetime Members are now being accepted. Please submit your nominations to Kristen for this special honor.

- c. Kristen requested that POW revisions and any Budget requests for your PTA position be made by the end of April. Please make any needed adjustments and get the numbers in this month. POW revisions are any details that help define your role and clarify scheduling to ensure smooth transitions and continuity for future volunteers.

- d. The final PTA meeting of the year, The Annual In & Out Brunch, will be held on May 17th. Please mark your calendars and look for an evite to be sent out soon.
- e. Kristen highlighted the current open positions for PTA 2017/18:
 - 1. Sponsorship
 - 2. Fall Fundraiser
 - 3. Eagle Excellence Fund
 - 4. Carnival Chair

IX. New Business

- a. Denise Stanton shared that the Spring Branch CIGNA Sunday Streets will be a community event on April 23rd. Cigna Sunday Streets Houston is an initiative to promote and improve the health of Houstonians. Cigna Sunday Streets Houston opens a stretch of streets normally reserved for cars and other vehicles to allow cycling, walking, dancing, socializing and provides a family-friendly opportunity to be physically active. Come out and enjoy Houston! It will be on Gessner between Kempwood and Tiger Trail.
- b. Georgia Polley reminded all that there are two important bills that directly effect our students and schools being introduced in the State Legislature - House Bill 21 on school finance and Senate Bill SB3 on vouchers. Please subscribe to Texas PTA's Under the Dome emails to receive advocacy related communications, and please contact your legislatures and let them know how you feel regarding these bills.

- X. Adjournment:** The meeting was adjourned at 9:44 am.

Heather Craig

PTA Secretary 2016-2017