



MWE PTA Board Meeting Minutes
Wednesday, November 4, 2015
8:05 am to 9:08 am

- I. Welcome/Call to Order - VP Melanie White
The meeting was called to order at 8:05 am.
- II. Establishment of Quorum - Susan Thomas
- III. Approval of Minutes – A motion was made by Traci Mundwiller to approve the minutes as presented. Bridget Van Akkooi seconded the motion. The minutes were approved by the membership.
- IV. Treasurer's Report - Sarah Laird
 - a. The treasurer shared the PTA balance sheet to show \$90,230.45 in total assets with \$51,104.41 in net revenue.
 - b. Carnival update
 - i. Target goal was \$15,000.00 revenue
 - ii. Net revenue came to \$22,880.00
 - iii. \$7,800.00 in expenses
 - c. Undeposited funds in the amount of \$7,990.37 from last year were discovered. These were profits from the school store and 50th Anniversary.
 - d. A new lockbox has been purchased to secure cash. It cost \$500.00.
 - e. The assistant treasurer will now have some “double checking” duties including reconciling bank statements and checking bank slips and deposits.
- V. President's Report - Melanie White on behalf of Pam Ferworn
 - a. Mentors are badly needed to spend time with students. It is a 30 minute commitment each week. Same-sex pairings are done if possible. Men are greatly needed to fill this role. Anyone may participate in the community that clears a background check by the district.
 - b. We will be collecting coats and shoes to donate to our sister school, Edgewood Elementary. There will be a collection box in the front entry of the school.
 - c. POW's are on the Google Drive. POW's must be signed by all Board members and are due by the end of October.
 - d. Open PTA Board positions include: Directory Sub Committee.
 - e. Paige Hebert will be assisting and stepping into the role that Ruth Ann Johnson currently handles once the Johnsons' relocate to San Antonio.

- VI. Programs/Committee Chair Reports
 - a. Red Ribbon Week focused on Respect and bucket filling. The Spartinaires gave a performance.
 - b. Colonial Day is approaching. It is mostly coordinated by 5th grade parents and there will be a guest speaker.
 - c. Gingerbread Houses - this is a community outreach project. It is our third year doing it. The classrooms decorate gingerbread houses with the assistance of PTA volunteers and then they are displayed in a hospital to cheer patients up that are staying during the holiday season. Room moms will be looking for parents to sign up to help for an hour to work in the classrooms. Valerie Brennan offered to help collect candy for the project. The houses are taken by parent coordinators to the hospital.
 - d. Harbor Lights Choir will be doing a performance this season.
 - e. Silent Auction raised approximately \$15,000.00. There was a glitch in the server and people had difficulty placing bids. The auction will be reopened so people have a chance to sign up for items that did not receive bids. Payments may be made by credit card or check.
 - f. Prize drawing grand prize donor, Bike Barn went above and beyond by giving the winning child a better suited, larger bike than was originally donated. Not only did they also deliver the bike to the child's home on a Sunday during the rain, but they also gave the boy a free helmet.
 - g. Art to Remember sales forms are due today.
 - h. The directory is almost finished. Opt-out information has to be manually cross-checked across various district and PTA forms. There is some misalignment here that needs to be streamlined next year.
 - i. Dr. Jennings was disappointed to miss out on the sponsorship opportunities for the carnival. The sponsorship committee reached out to him several times but the miscommunication happened somehow in his office. Dr. Jennings looks forward to supporting Meadow Wood in future opportunities.

- VII. Principal's Report - Dr. Pam Redd
 - a. Dr. Muri is visiting the school today to share a PowerPoint presentation on what he has learned in his first 90 days in his position.
 - b. 5th Grade is accommodating for very large class sizes by sending students into the 1st grade to be "reading buddies." Also, on SPIRAL days, there are "enrichment groups" being formed with the students that stay at MWE. The students go to the library to work on projects. This gives the teachers opportunities to work with smaller groups and have additional planning time.
 - c. Dr. Redd ran for the Cy-Fair school board but did not win the position. The rules of the election indicated she could not discuss any details during the election.
 - d. Cursive is being reintroduced in the upper grade levels and is being well received by parents and teachers alike.
 - e. There are new computers in the pods for blended learning. 3rd grade has some new software that has programs designed for individualized learning.

- f. Dr. Redd will be having a coffee and Family Point Resources to reach out to parents she does not always have the opportunity to interact with.
 - g. The motor lab needs parent volunteers to run it. The special education and lower grades utilize it to develop fine and gross motor skills.
 - h. The art teacher would like parent volunteers to come when they have time to drop in and assist her.
 - i. Dr. Redd will put links to these and other volunteer opportunities in the Friday Focus.
 - j. There is a new full time Health Fitness Teacher. She is an experienced educator from Fort Bend. She has worked with special needs children. She is pushing the students to increase their fitness.
- VIII. Other - Parent at the meeting brought up that students would like to use equipment during recess. It was suggested that we provide equipment bags to the grade levels. No decision was finalized on this discussion.
- IX. Adjournment was at 9:08 am.

Susan M Biehl

MWE PTA Secretary 2015 - 2016