

MWE PTA General & Board Meeting Minutes
May 13, 2015
Start - 10:48 am, End - 11:20

- Welcome/Call to Order (President Pam Ferworn) - First meeting of 2015-2016 PTA
- Establishment of Quorum (President with Parliamentarian Susan Thomas)
- Approval of Minutes (President) – There were no minutes presented for approval.
- New officers Induction Ceremony - the following officers were sworn in:
 - President - Pam Ferworn
 - VP Ways and Means- Melanie White
 - VP Programs - Kristen Carlson, Sara Norwood
 - Treasurer - Sarah Laird
 - Parliamentarian - Susan Thomas
 - Historian - Traci Mundwiller
 - Secretary - Susan Biehl

- Treasurer's Report
 - Sarah Laird presented the draft budget highlights for 2015-2016.
 - Beginning cash balance: \$61,636.37
 - Total income: \$136,000.00
 - Total projected available funds: \$197,636.37
 - Total disbursements: \$141,150.72
 - Ending funds before reserves: \$56,485.65
 - Total reserves: \$21,000.00
 - Ending funds balance after Reserves: \$35,485.65

First and Second motions were made to approve the proposed budget and it was passed. There was discussion about whether an Internist had been included in the budget and what the progress was in regard to filling the position.

- Voting Items - the following items were motioned and passed:
 - Tax-free days will be on Meet the Teacher and Carnival Day.
 - Purchase of new accounting software: Quickbooks Online
 - Fundraisers will include:
 - Eagle Excellence Check Writing Campaign in September
 - Art Fundraiser in November
 - Carnival
 - Boosterthon
- New Board Members/job descriptions
 - Historian position is changing to be more technology-based using Facebook photo albums.
 - Sponsorship is being added and chaired by Pam Townsend and Stacy Morris
 - Carnival will be co-chaired by Tina Aguilar and Jennifer Teixeira
 - Marquee responsibility is changing. The Secretary will collect the information and pass along to the front desk administrators that will transfer onto the marquee.

Motion carried/passed to adopt new board members and job descriptions.

- Officers' Goals:
 - Better communication with the community: getting more information out and more parental involvement
 - Meetings: Keep them monthly. August will be the Back to School School coffee in the morning; September will be the AGM and will be after school at 3:15 pm. January will also be at 3:15 pm. May will be the In and Out Brunch. Most meetings will be on 2nd Wednesdays at 8:00 am.

- Open Board positions:
 - Newspaper E-Blast
 - Publicity
 - Gifted and Talented
 - Reflections

- There will be a PTA Corner on Mrs. Redd's Newsletter/Remind link
- POW (point of works descriptions) will be emailed out with budget information

- Adjournment 11:20 am

Susan Biehl
MWE PTA Secretary 2015 - 2016