



MWE PTA Board Meeting Minutes
Wednesday, February 3, 2016
8:02 am to 9:13 am

- I. Welcome/Call to Order - President Pamela Ferworn
The meeting was called to order at 8:02 am.
- II. Establishment of Quorum - Susan Thomas
- III. Approval of Minutes – A motion was made by Missy Endicott approve the minutes as presented. Kristen Carlson seconded the motion. The minutes were approved by the membership.
- IV. Principal's Report - Lynne Barry (Vice Principal)
 - a. 533 students are the projected enrollment figure for next school year. This includes current transfers. No new transfers will be offered. There will be 1 Pre K class and 4 classes in each grade level. The numbers in Special Ed will stay the same. Mrs. Hicks will be resigning. There are 3 faculty positions open for next school year for grades 1, 2, and 5. The hiring process will be changing. New this year will be screening interviews and teaching a lesson to each grade level.
 - b. NRT testing has completed. Practice STARR days will be in the beginning of March and STARR testing will begin at the end of March. No parents will be allowed in the building during this testing period.
 - c. The deadline for applying to take advancement tests for skipping a grade level or subject level is February 5
- V. Treasurer's Report - Sarah Laird
 - a. The treasurer shared the PTA balance sheet to show \$82,620.53 in total assets with \$43,494.49 in net revenue.
 - b. Vote on Budget amendments: Allocations to the line items - Family Fun Night Meals, Professional services, Sales Tax, Educational Programs, Fifth grade graduation, School Bell Award plaque, Book Fair, and Watch DOGS. A motion to approve the adjustments was made by Valerie Brennan and seconded by Jennifer Texeira. The motion was approved by the membership.
 - c. Financial reconciliation committee will be needed to review the financial books over the summer. This commitment requires 2-3 meetings with the committee and 1-2 hours of private review.
- VI. Talent Show - The chair position for this is available.
- VII. Ways and Means - Melanie White - A pre-sale of spirit items is being considered for next school year.

VIII. Programs - Kristen Carlson

- a. Lunar New Year - A Chinese dance team will be performing in the mall area at 10:30 am on Friday February 5. Space is limited so we are not advertising this to the community but parents are welcome to attend.
- b. Random Acts of Kindness Week begins next week. Book donations will be collected to give to our sister school, Edgewood Elementary. Letters to Community Helpers will be written. Kindness coupons for the school store will be awarded to special students. Students will write love letters to their teachers and the staff.
- c. Valentine's parties will be Friday, February 12.
- d. Texas history performer, Brian Burns, will be performing for fourth grade at 2:00 pm on February 29.

IX. President's Report - Pamela Ferworn

- a. The School Bell Award was announced last Friday. Nurse Rossi is the recipient. Susan Thomas collected information and has written an essay to submit for Nurse Rossi's nomination to the district level award. She will be recognized for her outstanding contributions to MWE and will attend the Founder's Day Dinner on February 25
- b. PTA is applying for various awards from the SBISD Council of PTAs. Traci Mundwiller is working on the applications.
- c. Nomination Committee is being formed to determine people to fill open committee chair and officer positions for next term. Current Officer positions to be filled are President and Secretary. There are several committee chair vacancies. These nominations will be voted on at the March meeting. The people slated to be on the nomination committee are Sara Norwood, Dawn Muehr, Jenaye Gardner, Pam Townshend, Candace Hunter, Rachel Odom, Susan Biehl, and Annie Ickes. A motion to accept the nomination committee was made by Katrina Tufaro and seconded by Denise Stanton. The motion was approved by the membership.
- d. Standing Rules changes (as represented in the attached document) were presented for a vote by the membership. A motion was made by Sarah Laird to approve the changes to the Standing Rules as presented by the PTA Officers and seconded by Kristen Carlson. The motion was unanimously approved by the 20 PTA members that were in attendance.
- e. POW's on are the google drive and need to be reviewed and modified as needed by committee chairs and officers before next year.
- f. Yearbook orders were due last Monday. The due date on the website is incorrect. You must order directly from the Balfour website. Please advise the yearbook committee know of any glitches you experience during the process.
- g. PTA Website is linked to Balfour yearbook website as well as many other links including sponsorships, calendar, important forms, and PTA email.
- h. My School Anywhere is an online system we utilize. Pamela Ferworn is experimenting with it to see how we can use its services most productively.

X. Committee Chair Reports

- a. The next C-SHAC meeting is Thursday at 3:30 pm. In accordance with the initiatives of C-SHAC, the *Learn, Grow, Eat and Go* Curriculum educates our students about gardening, animals, nutrition, and science. Missy Endicott will work with the PGP gifted program students on a research project to test pilot some of the curriculum. She also will be doing a vegetable tasting with the regular student population.
 - b. Project Study applications are due. This reserve funding is in place to support learning expenses that are not already allocated for in a specific budget line item.
 - c. Boosterthon - This March fundraiser raises income for the 2016-17 school year. An outside company runs the program and we take 52% of the net income. Boosterthon offers a good message about health and requires minimal volunteer requirement. Volunteers are needed on the day of the run to mark laps and for counting money.
- XI. Other
- a. The next PTA meeting is March 2, 2016.
 - b. Auction items still need to be picked up. Several unsold items are still available.
- XII. Adjournment was at 9:13 am.

Susan M Biehl

MWE PTA Secretary 2015 - 2016