



MWE PTA Annual General Meeting
Board Meeting Minutes
September 16, 2015
3:20 pm - 3:55 pm

- I. Welcome/Call to Order - President Pam Ferworn called the Annual General Meeting to order at 3:20 pm
- II. Establishment of Quorum - President with Parliamentarian Susan Thomas
- III. Approval of Minutes - Pam Ferworn
 - a. Motion made by Missy Endicott to approve minutes
 - b. Motion seconded by Traci Mundwiller
 - c. Minutes passed and will stand as recorded
 - d. Approved minutes will now be accessible on the PTA website
- IV. Financial Audit - Valerie Brennan reported that the audit committee found the 2014-2015 budget to be materially correct with minor budget category discrepancies.
- V. Treasurer's Report - Sarah Laird
 - a. The treasurer read aloud each line item from the 2015-2016 Budget.
 - b. A motion was made by Sarah Leslie to approve the budget as presented.
 - c. Motion seconded by Kristen Carlson
 - d. 2015-2016 Budget was approved
- VI. President's Report - Pam Ferworn
 - a. Back to School Forms - these forms are required for PTA. Teachers were very helpful in collecting and promoting these at Curriculum Night. PTA membership and Classroom Fund are the most important items for members to invest in.
 - b. Volunteers - Links to Sign-Up Genius for volunteer opportunities are on the PTA website.
 - c. All PTA Chairs must sign an Ethics statement.
 - d. Online training with the Texas PTA is recommended for PTA Chairs and is for PTA Officers. For anyone else, it is approximately \$10 to complete. This can be completed through Texas PTA. Once this is completed, please advise Susan Biehl and Pam Ferworn.
 - e. Google Drive has many PTA documents. Please check and add to it.
 - f. By-Laws will be getting revised.
 - g. A chairperson cannot occupy 2 chair positions. A motion was made by Peggy Gonzales to move E-blast to a subcommittee position under the Secretary. Lauren Weber seconded the motion. A vote was taken and the motion was approved.

- VII. VP Programs - Sarah Norwood, Kristen Carlson-
- a. Rock wall is on September 24, 25. Please volunteer on Sign-Up Genius to help. They need 2 parents per class.
 - b. Art to Remember - Katrina Tufaro discussed the art products that will be offered for purchase. These items will have students' art work. Mrs. Waggenpack is helping students create the art and needs parent volunteers. Order forms will go out in October and the products will come in before Christmas.
 - c. Eagle Excellence Fund - the coin drive is going well.
 - d. Carnival - Erin Fry - Room moms will be looking for parent volunteers to help. The t-shirt design was presented and ticket presales will start soon.
 - e. Prize drawing - Pam Ferworn - Brandi Paullo will be heading the prize drawing subcommittee. There will be an online silent auction for adult items and the raffle will be for kids' items. There will also be class party sign ups available.
 - f. Sponsorship - Pam Townsend, Stacy Morris - The goal is \$30,000 and currently \$21,000 has been raised in sponsorships.
 - g. Membership - Kimberly Berg - Last year membership was 313 people. This year, membership is currently at 220 people. Please select dual membership and include your spouse.
 - h. Hands-On Science - Volunteer sheets are up on the science windows.
 - i. Redemptions - Valerie Brennan, Jennifer Hamner - The PTA receives funds for Box Tops, Kroger cards, and other places. Please check the website to see a list of all these redemptions.
- VIII. Other
- a. Yearbooks may be ordered online and they are around \$35.
 - b. Watch Dogs will be coordinated this year by Kevin Rump. This is a great opportunity for the kids to see male role models.
 - c. Mentors -There are 18 returning mentors but the school needs 35 to 50 adults to fill mentor needs. These people can spend time with a child during lunch or recess for 30 minutes.
 - d. Our SBEF Liasson is Ingrid Hartz. There are many ways to support the SBEF, which gives scholarships to student, including the Fall Fashion Show.
 - e. Memorial Drive construction has an October start date. The project is still up for bid and the work will begin on the north side of the street starting at Kirkwood first. Construction will take approximately 3 years.
 - f. Any crosswalk safety concerns need to be sent to Ms. Redd. The police will talk to violators.
 - g. MWE PTA will begin having spirit nights at various local businesses.
 - h. The library will be having author visits on the upcoming Friday and next Tuesday. You can order signed books from the author.
- IX. Adjournment - The meeting was adjourned at 3:55 pm.

Susan Biehl
MWE PTA Secretary 2015 - 2016